

**EXPENSE DEMAND FORM**

**DEMAND FORM**

**Nortel Networks SA (in administration) (the "Company")**

**This Demand Form is for Expense Claims only.**

Expense Claims are a specific category of claims arising under English Law. "**Expense Claim**" means any claim that ranks as an expense of the administration in the manner provided for under English law, including but not limited to:

- (a) paragraph 99 of Schedule B1 to the Insolvency Act 1986; and
- (b) Rules 3.50 and 3.51(2) of the Insolvency (England and Wales) Rules 2016.

Expense Claims may include, for example, any fees, costs, charges and other expenses incurred after 14 January 2009 and during the course of the administration. Expense Claims are payable out of the assets of the company before any payments to preferential creditors, unsecured creditors or members. A person asserting an Expense Claim is an "**Expense Creditor**".

You should seek independent legal advice if you are unclear on whether your claim is an Expense Claim.

**As set out in the order of the English Court dated 12 July 2018, if you consider that you have an Expense Claim against the Company, you must complete, sign and return this form to the Administrators so that it is received on or before 29 January 2019. If your Demand Form is received after this date, it is possible that your Expense Claim will not be paid.**

For all other claims, including unsecured claims, please contact the Administrators. Further information is available at [www.emeanortel.com/](http://www.emeanortel.com/).

**Details of Expense Creditor****Name of Expense Creditor** *(please give full legal name and company number if applicable)***Contact name** *(if different from above)***Address of Expense Creditor** *(if the Expense Creditor is a company, this should be the registered address)***City****Country****Telephone****Email address****Expense Claim****Currency** | **Amount of Expense Claim** *(please also state the amount of any tax or interest which is applicable)***Details of Expense Claim** *(please use a continuation sheet if necessary and attach any supporting documentation)***Details of why your claim is an Expense Claim, rather than some other category of claim (such as a provable debt) under English law**

I confirm that the information I have given in this Demand Form is true to the best of my knowledge and belief.

**Signature****Date****Name in BLOCK LETTERS****Position with or relation to Expense  
Creditor****Address of person signing (if different from  
above)**

**Please return this signed Demand Form to the Administrators by email to [claims@emeanortel.com](mailto:claims@emeanortel.com) or by post to the below address, in each case so that it is received on or before 29 January 2019.**

The Administrators of Nortel Networks SA (in administration)  
Nortel Networks  
PO Box 4725  
Maidenhead  
SL60 1HN  
United Kingdom

If you wish to deliver this Demand Form by hand please contact the Administrators by phone or email for separate address details.

For an Expense Claim to be valid, this Demand Form must be signed by the person asserting the Expense Claim or by a person authorised to act on his behalf.

Supporting documentation does not need to be provided with this form but the Administrators may require you in future to provide any information necessary to substantiate your Expense Claim.

**It is possible that you will not receive a payment for an Expense Claim if your Demand Form is received by the Administrators after 29 January 2019.**

For questions relating to completion of this Demand Form, you may call +44 (0)20 7951 6160 or send an email to [claims@emeanortel.com](mailto:claims@emeanortel.com).