

**IN THE HIGH COURT OF JUSTICE  
CHANCERY DIVISION  
COMPANIES COURT  
CASE NUMBER 539/2009  
CR-2009-000048**

**The Honourable Mr Justice Snowden  
Date: 12 July 2018**

**IN THE MATTER OF NORTEL NETWORKS SA (IN ADMINISTRATION)**

**AND IN THE MATTER OF THE INSOLVENCY ACT 1986**

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**Draft ORDER**

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**UPON THE APPLICATION** of Alan Robert Bloom, Alan Michael Hudson and Stephen John Harris of Ernst & Young LLP, the joint administrators of Nortel Networks SA (in administration) (the "**Company**" or "**NNSA**") and Stephen Taylor, the conflict administrator of NNSA (together, the "**Joint Administrators**")

**AND UPON HEARING** Alexander Riddiford for the Joint Administrators

**AND UPON READING** the sixth witness statement of Stephen John Harris dated 21 June 2018 and the exhibits thereto ("**Harris 6**")

**IT IS ORDERED THAT:**

**A. Explanatory Letter**

- (1) On or before 31 July 2018 the Joint Administrators:
  - (a) send a letter in the form provided for in Annex I to this Order (the "**Explanatory Letter**") and a copy of the demand form provided for in Annex II to this Order (the "**Demand Form**") to all persons known by the Joint Administrators to have or assert (or to be likely to assert) an Expense Claim (as defined in the Demand Form), **SAVE FOR** those creditors whose claims are included in the draft List of Accepted Expense Claims (as defined in paragraph (2) below) which is set out in Schedule IV to Harris 6; and

- (b) do advertise in Les Echos (or, if circumstances so require, an equivalent publication) a notice in the form provided for in Annex III to this Order.

**B. Expense Claim Bar Date**

- (2) The Joint Administrators shall apply the Company's assets in discharge of any Expense Claim which may be accepted by them in the ordinary course of the administration and is included on the list of accepted Expense Claims (the "**List of Accepted Expense Claims**"), a draft of which is set out in Schedule IV to Harris 6. The List of Accepted Expense Claims is to be uploaded on to the website [www.emeanortel.com](http://www.emeanortel.com) and updated from time to time as required.
- (3) The Joint Administrators shall apply the Company's assets in discharge of any Expense Claim if and to the extent that:
  - (a) a completed Demand Form has been received by the Joint Administrators prior to 29 January 2019 (the "**Bar Date**"); and
  - (b) it has been determined that the Expense Claim is to be admitted as such, either in the amount claimed or in such other amount as may be determined.
- (4) In the event that a claimant makes an Expense Claim in accordance with paragraph (3)(a) above and the Joint Administrators reject that claim or determine it in some other amount, the Joint Administrators:
  - (a) shall make a reserve in respect of that Expense Claim;
  - (b) shall take such steps as they consider appropriate to agree the existence (or otherwise) and the amount of the Expense Claim with the claimant; and
  - (c) in the absence of agreement, shall make an application to Court for directions pursuant to paragraph 63 of Schedule B1 of the Insolvency Act 1986 (the "**1986 Act**") ("**Schedule B1**") as to whether they should make a payment in respect of that Expense Claim, and if so in what amount.

**C. Late Expense Claims made prior to a distribution pursuant to paragraph (7)**

- (5) If:
  - (a) a completed Demand Form in respect of an asserted Expense Claim is received by the Joint Administrators on or after the Bar Date (each a "**Late Expense Claim**");
  - (b) that Late Expense Claim is received by the Joint Administrators prior to any distribution being made pursuant to paragraph (7) below; and

- (c) it has been determined, whether pursuant to paragraph (6) below or otherwise, that the Late Expense Claim is to be admitted as such either in the amount claimed or in such other amount as may be determined,

then the Joint Administrators shall pay that Late Expense Claim pari passu with any other outstanding Late Expense Claim, provided that the payment in respect of that Late Expense Claim would be made only out of those funds of the Company which had not yet been applied or reserved pursuant to paragraphs (2), (3) or (4)(a) above.

- (6) If a claimant makes a Late Expense Claim in accordance with paragraph (5)(a) and (5)(b) above and it is not accepted and paid, the Joint Administrators:
  - (a) shall reserve for that Late Expense Claim out of such assets as have not been applied or reserved pursuant to paragraphs (2), (3) or (4)(a) above;
  - (b) shall take such steps as they consider appropriate to agree the existence (or otherwise) and amount of the Late Expense Claim with the claimant; and
  - (c) in the absence of agreement, shall make an application to Court for directions pursuant to paragraph 63 of Schedule B1 as to whether they should be permitted to make a payment in respect of that Late Expense Claim, and if so in what amount.

#### **D. Distribution and Reserve**

- (7) The Joint Administrators shall be at liberty to treat the balance of the Company's assets following their application in accordance with paragraphs (2), (3), (4)(a), (5) and (6)(a) above (and paragraphs (8) and (9)(a) below, where one or more distribution has already been made under this paragraph (7)), and making such reserve as may be required to ensure payment in full of any future Expense Claim which they foresee at that time, as being available to be paid over to the supervisor or supervisors of any company voluntary arrangement which may be approved in respect of the Company pursuant to the relevant provisions of Part I of the 1986 Act.

#### **E. Late Expense Claims made after a distribution pursuant to paragraph (7)**

- (8) If:
  - (a) a Late Expense Claim is received by the Joint Administrators after a distribution has been made pursuant to paragraph (7) above; and
  - (b) it has been determined, whether pursuant to paragraph (9) below or otherwise, that the Late Expense Claim is to be admitted as such either in the amount claimed or in such other amount as may be determined,

then the Joint Administrators shall pay that Late Expense Claim pari passu with any other Late Expense Claim which is then outstanding and has not previously been reserved for,

provided that the payment in respect of that Late Expense Claim would be made only out of those funds of the Company which had not yet been applied or distributed or reserved pursuant to paragraphs (2), (3), (4)(a), (5), (6)(a) or (7) above or any earlier payment under this paragraph (8) or any earlier reserve under paragraph (9)(a) below.

- (9) If a claimant makes a Late Expense Claim in accordance with paragraph (8) above and it is not accepted and paid, the Joint Administrators:
- (a) shall reserve for that Late Expense Claim out of such assets as have not been applied or distributed or reserved pursuant to paragraphs (2), (3), (4)(a), (5), (6)(a) or (7) above or any earlier payment under paragraph (8) above or any earlier reserve under this paragraph (9)(a);
  - (b) shall take such steps as they consider appropriate to agree the existence (or otherwise) and amount of the Late Expense Claim with the claimant; and
  - (c) in the absence of agreement, shall make an application to Court for directions pursuant to paragraph 63 of Schedule B1 as to whether they should be permitted to make a payment in respect of that Late Expense Claim, and if so in what amount.

#### **F. Costs**

- (10) The costs of and incidental to this application be paid as an expense of the Company's administration.

#### **Service of the order**

The court has sent sealed copies of this order to:

Herbert Smith Freehills LLP of Exchange House, Primrose Street, London EC2A 2EG.

## ANNEX I – EXPLANATORY LETTER

[EY letter headed paper]

[31 July] 2018

Dear Sir / Madam

**Re Nortel Networks SA ("the Company")**

**This letter requires you to take action if you consider that you have a claim for the payment of a debt or liability as an expense in the administration of the Company under English law, ("an Expense Claim") but have not yet notified the Administrators of such a claim.**

**An Expense Claim includes claims pursuant to any of paragraph 99 of Schedule B1 of the Insolvency Act 1986 or Rules 3.50 or 3.51 of the Insolvency (England & Wales) Rules 2016.**

**This letter only relates to creditors who believe they have an Expense Claim. For all other claims, including unsecured claims, please contact the Joint Administrators.**

We are writing to you in our capacity as Joint Administrators of the Company.

We refer to the notice published on the website [www.emeanortel.com](http://www.emeanortel.com) on 7 June 2018 (the "Notice").

In the Notice, the Joint Administrators informed creditors that an application would be heard by Mr Justice Snowden in the High Court on 12 July 2018.

As referred to in the Notice, the Joint Administrators made an application for directions in relation to the proper distribution of the assets of the Company.

On [12 July] 2018 Mr Justice Snowden gave directions which, in summary, enable the Joint Administrators:

(a) to pay:

- i. those Expense Claims which are accepted by the Joint Administrators in the ordinary course of the administration and are included on a list of accepted Expense Claims (the "**List of Accepted Expense Claims**"), which has now been uploaded on to the website [www.emeanortel.com](http://www.emeanortel.com) (and which is to be updated from time to time as required). A draft of the List of Accepted Expense Claims was set out in Schedule IV to Mr Stephen John Harris's sixth witness statement;
- ii. any Expense Claim in respect of which a "**Demand Form**" is received by the Joint Administrators prior to the "**Expense Bar Date**" (being 29 January 2019), if and to the extent to that such Expense Claim is admitted by the Joint Administrators to be payable as an expense of the administration; and
- iii. any Expense Claim in respect of which a Demand Form is received by the Joint Administrators on or after the Expense Bar Date (a "**Late Expense Claim**"), if and to the extent that such Late Expense Claim is admitted by the Joint Administrators to be payable as an expense of the administration, but without disturbing: (i) any distributions that have already been made (either to unsecured creditors or in respect of other Expense Claims); or (ii) any reserve already made in respect of any other (including any disputed) Expense Claim; and

(b) to treat the balance of the assets of the Company, subject to such payments and/or reserve that they may have already made (see sub-paragraph (a) above), as thereafter being funds available for distribution to unsecured creditors.

**If you consider you have an Expense Claim and it has not been included on the List of Accepted Expense Claims, you should send the Joint Administrators a completed Demand**

**Form (enclosed), stating on what basis and in what amount you make that claim. Any Demand Form should be submitted as soon as possible and in any event it must be received by the Joint Administrators prior to the Expense Bar Date. If a Demand Form is submitted after that date, the Expense Claim shall be treated as a Late Expense Claim, and it is possible that any such Late Expense Claim will not be paid.**

**[IN LETTER TO TAX AUTHORITY ONLY] If you consider that pursuant to the French Tax Authority's internal procedures or for some other reason the French Tax Authority will not be able to comply with the Expense Bar Date, please let the Joint Administrators know as soon as possible.**

Yours faithfully

Stephen Harris  
Joint Administrator  
Enclosure

## ANNEX II – EXPENSE DEMAND FORM

### DEMAND FORM

**Nortel Networks SA (in administration) (the "Company")**

**This Demand Form is for Expense Claims only.**

Expense Claims are a specific category of claims arising under English Law. "**Expense Claim**" means any claim that ranks as an expense of the administration in the manner provided for under English law, including but not limited to:

- (a) paragraph 99 of Schedule B1 to the Insolvency Act 1986; and
- (b) Rules 3.50 and 3.51(2) of the Insolvency (England and Wales) Rules 2016.

Expense Claims may include, for example, any fees, costs, charges and other expenses incurred after 14 January 2009 and during the course of the administration. Expense Claims are payable out of the assets of the company before any payments to preferential creditors, unsecured creditors or members. A person asserting an Expense Claim is an "**Expense Creditor**".

You should seek independent legal advice if you are unclear on whether your claim is an Expense Claim.

**As set out in the order of the English Court dated [12 July 2018], if you consider that you have an Expense Claim against the Company, you must complete, sign and return this form to the Administrators so that it is received on or before 29 January 2019. If your Demand Form is received after this date, it is possible that your Expense Claim will not be paid.**

For all other claims, including unsecured claims, please contact the Administrators. Further information is available at [www.emeanortel.com/](http://www.emeanortel.com/).

Details of Expense Creditor	
Name of Expense Creditor <i>(please give full legal name and company number if applicable)</i>	
Contact name <i>(if different from above)</i>	
Address of Expense Creditor <i>(if the Expense Creditor is a company, this should be the registered address)</i>	
City	Country
Telephone	
Email address	
Expense Claim	
Currency	Amount of Expense Claim <i>(please also state the amount of any tax or interest which is applicable)</i>
Details of Expense Claim <i>(please use a continuation sheet if necessary and attach any supporting documentation)</i>	
Details of why your claim is an Expense Claim, rather than some other category of claim (such as a provable debt) under English law	

I confirm that the information I have given in this Demand Form is true to the best of my knowledge and belief.

Signature

Date

Name in BLOCK LETTERS

Position with or relation to Expense Creditor

Address of person signing (if different from above)

Please return this signed Demand Form to the Administrators by email to [claims@emeanortel.com](mailto:claims@emeanortel.com) or by post to the below address, in each case so that it is received on or before 29 January 2019.

The Administrators of Nortel Networks SA (in administration)

Nortel Networks  
PO Box 4725  
Maidenhead  
SL60 1HN  
United Kingdom

If you wish to deliver this Demand Form by hand please contact the Administrators by phone or email for separate address details.

For an Expense Claim to be valid, this Demand Form must be signed by the person asserting the Expense Claim or by a person authorised to act on his behalf.

Supporting documentation does not need to be provided with this form but the Administrators may require you in future to provide any information necessary to substantiate your Expense Claim.

**It is possible that you will not receive a payment for an Expense Claim if your Demand Form is received by the Administrators after 29 January 2019.**

For questions relating to completion of this Demand Form, you may call +44 (0)20 7951 6160 or send an email to [claims@emeanortel.com](mailto:claims@emeanortel.com).

ANNEX III – FORM OF PROPOSED ADVERTISEMENT

IN THE HIGH COURT OF JUSTICE

NO. 539 OF 2009

CR-2009-000048

CHANCERY DIVISION

COMPANIES COURT

IN THE MATTER OF:

NORTEL NETWORKS SA (IN ADMINISTRATION)

AND

IN THE MATTER OF THE INSOLVENCY ACT 1986

NOTICE OF EXPENSE CLAIM BAR DATE PURSUANT TO ORDER DATED [12 JULY] 2018

TO: ALL EXPENSE CREDITORS

[DATE]

Notice is hereby given by Alan Robert Bloom, Stephen John Harris and Alan Michael Hudson of Ernst & Young LLP and Stephen Taylor (the "**Joint Administrators**") of an order of Mr Justice Snowden dated [12 July] 2018, the effect of which is that persons considering that they have a claim for the payment of a debt or liability as an expense in the administration (an "**Expense Claim**") which has not been agreed by the Joint Administrators, such persons should send the Joint Administrators a completed Demand Form. Certain Expense Claim creditors are not required to file a Demand Form. The list of those creditors who are not affected by the terms of the order is provided on [www.emeanortel.com](http://www.emeanortel.com).

For further information, contact details and Demand Forms, please visit [www.emeanortel.com](http://www.emeanortel.com).

Any Demand Form should be submitted to the Joint Administrators as soon as possible and in any event it must be received by the Joint Administrators prior to 29 January 2019, in default of which the Expense Claim shall be treated as a Late Expense Claim. Please note that it is possible that any such Late Expense Claim will not be paid, subject to the Joint Administrators' qualified liberty to pay Late Expense Claims.

Demand Forms should be submitted, together with relevant supporting documents to The Administrators of Nortel Networks SA (in administration), Nortel Networks, PO Box 4725, Maidenhead, SL60 1HN, United Kingdom. Alternatively, you can email a completed Demand Form to [claims@emeanortel.com](mailto:claims@emeanortel.com).